TODOS Student Affiliate Checklist

To Do

☐ Contact the TODOS Student Affiliates Liaison to confirm interest and verify process (see contact information below).

☐ Identify Officers and Faculty Sponsor(s).

☐ Prepare Student Affiliate Constitution (see Outline below).

☐ Determine the Student Affiliate Project (See Article X, Section 2E).

☐ Submit Application (See Student Affiliate Application).

Constitution Outline
Refer to the TODOS By Laws for guidance (www.todos-math.org), and adapt as appropriate for a student organization.

TODOS Student Affiliate Constitution

Article I – Name
Article II – Purpose and Goals (See TODOS Mission and Goals under “TODOS” on Homepage)
Article III – Statement of Affiliation (to TODOS and other Affiliations, if appropriate)
Article IV – Membership
[address dues, expectations, length of membership, renewal information]
Article V – Organization and Officers
  Section 1: Organizational Structure
    a) The leadership of the Affiliate will include the following officers:
    b) The Sponsor of the Affiliate will be a member in Good Standing of TODOS.
  Section 2: Duties of President*
    a) The president will be a member in Good Standing to TODOS.
  Section 3: Duties of Vice President*
  Section 4: Secretary*
  Section 5: Treasurer*
  Section 6: Terms of Office
Article VI – Member Meetings
Article VII - Elections
Article VIII - Amendments to the Constitution
Article IX - Dissolution of Organization

*Beyond the President, each chapter can determine which offices they would like to have. Each office should be described in the Constitution.

Questions?

Contact Jennifer Bay-Williams (j.baywilliams@louisville.edu), Board Member and Student Affiliate Liaison or Carol Edwards, Executive Secretary (EXEC@TODOS-MATH.ORG),