

TODOS Student Affiliate Checklist



To Do

- Contact the TODOS Student Affiliates Liaison to confirm interest and verify process (see contact information below).
- Identify Officers and Faculty Sponsor(s).
- Prepare Student Affiliate Constitution (see Outline below).
- Determine the Student Affiliate Project (See Article X, Section 2E).
- Submit Application (See Student Affiliate Application).



Constitution Outline

Refer to the TODOS By Laws for guidance (www.todos-math.org), and adapt as appropriate for a student organization.

TODOS Student Affiliate Constitution

Article I – Name

Article II – Purpose and Goals (See TODOS Mission and Goals under “TODOS” on Homepage)

Article III – Statement of Affiliation (to TODOS and other Affiliations, if appropriate)

Article IV – Membership

[address dues, expectations, length of membership, renewal information]

Article V – Organization and Officers

Section 1: Organizational Structure

a) The leadership of the Affiliate will include the following officers:

b) The Sponsor of the Affiliate will be a member in Good Standing of TODOS.

Section 2: Duties of President*

a) The president will be a member in Good Standing to TODOS.

Section 3: Duties of Vice President*

Section 4: Secretary*

Section 5: Treasurer*

Section 6: Terms of Office

Article VI – Member Meetings

Article VII - Elections

Article VIII - Amendments to the Constitution

Article IX - Dissolution of Organization

*Beyond the President, each chapter can determine which offices they would like to have. Each office should be described in the Constitution.



Questions?

Contact Jennifer Bay-Williams (j.baywilliams@louisville.edu), Board Member and Student Affiliate Liaison or Carol Edwards, Executive Secretary (EXEC@TODOS-MATH.ORG),